

STATE OF TEXAS §
COUNTIES OF ARANSAS §
SAN PATRICIO AND NUECES §
CITY OF ARANSAS PASS §

On this the 16th day of September, 2014 the Aransas Pass Municipal Development District (APMDD) convened in a Regular Meeting being open to the Public at the meeting place thereof in the Aransas Pass City Hall and notice of said meeting giving the time, place, date and subject hereof having been posted and prescribed by Chapter 551 of the Texas Government Code with the following attendance to wit constituting a quorum.

PRESENT:	KAREN GAYLE	Vice President
	TERRY STANSBERRY	Treasurer
	EDELMIRO GARCIA	Director
	JIM COVINGTON	Director
	ELIZABETH DORRIS	Director

ABSENT: Hope Comingore (Excused), Vickie Abrego (Excused), Byron McLaughlin (Excused), Stephen Walls

CITY STAFF PRESENT:	Yvonne Stonebraker	City Secretary
	Sarah Lee	Civic Center Manager

OTHERS PRESENT:

(There may have been others present who did not sign in.)

ITEM 1.

CALL MEETING TO ORDER.

Vice President Gayle called the meeting to order at 6:35 p.m. and declared there was a quorum.

ITEM 2.

CONSIDER AND ACT ON APPROVAL ON AUGUST 19, 2014 MINUTES.

Treasurer Stansberry made a motion to approve the August 19, 2014 minutes. Director Garcia seconded the motion and the motion was approved.

ITEM 3.

REVIEW AND DISCUSS CURRENT FINANCIAL STATEMENTS.

Treasurer Stansberry explained that the board had approved purchasing a Certificate of Deposit for \$200,000 but the check still needed to be signed. Total assets were \$625,535.40. Fund balance was \$399,726.44. Sales tax income was at 101.26% of budget with one more month left in the fiscal year. Civic Center expenditures were at 91%.

ITEM 4.

CONSIDER AND ACT ON APPROVAL OF INVOICES FOR PAYMENT.

There were no invoices for payment.

ITEM 5.

CONSIDER AND ACT ON UPDATING MDD BYLAWS.

Vice President Gayle said that Administrative Assistant Amanda Torres had brought the MDD bylaws up to date. Two things needed to be corrected: changing board member expiration to September 30 and meeting dates on the 3rd Tuesday of the month. Director Covington asked about the bylaw stating that seven members were not to be members of the City Council. Vice President Gayle responded that the phrasing was awkward but inferred that the other two positions could be filled by City Council members.

Treasurer Stansberry made a motion to accept bylaws as written. Director Garcia seconded the motion and the motion passed unanimously.

ITEM 6.

REVIEW AND DISCUSS ESTABLISHING FOOD POLICY FOR THE ARANSAS PASS CIVIC CENTER.

Civic Center Manager Sarah Lee gave a copy of the Civic Center bylaws regarding Food and Alcohol Catering to the board. The bylaws were adopted shortly after VenuWorks was released from management of the Civic Center. For kitchen use, vendors must provide general liability insurance and a current copy of their health permit. They pay 10% of food and beverage. The board advised to include that information in the catering contract. Groups with more than 40 people are encouraged to hire a caterer from the preferred vendor list. Caterers are allowed full use of the kitchen and must complete a caterer checklist at the end of the event.

Private events may have more leeway in bringing their own food. She suggested limiting vendors to the type of food allowed at the Civic Center, for example no red dye or no gummy candy. She explained that typically people who bring in their own food are messier and suggested perhaps requiring a higher deposit. An electrical fee is charged to high

electricity users. Director Dorris asked if adding the electrical stipulations, like taping down cords, would have to be approved through City Council.

ITEM 7.

UPDATE ON CIVIC CENTER ACTIVITIES.

Civic Center Manager Lee reviewed the event calendar with the board. She explained that she had received 18 applicants for the Civic Center's new job opening. Five of the applicants looked promising but she would be keeping the position open until the end of the month. Her assistant was out on maternity leave. There will be building maintenance invoices coming in but nothing major. Amount would be around \$4,000.

ITEM 8.

CITIZENS COMMENTS.

President Comingore said that Director Covington has been on the board since 2007 and would like suggestions from the board on how to honor him, whether solely through the board or the board and City Council. Vice President Gayle asked directors to email suggestions to President Comingore.

ITEM 9.

ADJOURNMENT OF MEETING.

Treasurer Stansberry made a motion to adjourn the meeting. Director Garcia seconded the motion and the motion was approved unanimously.

Vice President Gayle adjourned Meeting at 7:08 P.M.

Hope Comingore, President

ATTEST:

Vickie Abrego, Secretary